

Oakwood Avenue Community School

*(The Little School Doing **BIG** Things!)*

135 Oakwood Avenue
Orange, New Jersey 07050
Telephone: (973) 677-4095

2019-2020 Parent/Student Handbook



Denise V. White, Principal
FOCUS * DISCIPLINE * RESPECT

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Orange Township Board of Education Members

Name	Title
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Courtne Thomas	Vice President
Brenda Daughtry	Board Member
Derrick Henry	Board Member
Kyleesha Hill	Board Member
Cristina Mateo	Board Member
Siaka Sherif	Board Member
Tyrone Tarver	Board Member
Jeffrey Wingfield	Board Member

Orange Board of Education Administrators

SUPERINTENDENT OF SCHOOLS

DR. GERALD FITZHUGH, II

BUSINESS ADMINISTRATOR/BOARD SECRETARY

ADEKUNLE JAMES

HUMAN RESOURCES TALENT OFFICER

SHEBRA JONES-DISMUKE

DIRECTORS

Karen Harris - Language Arts/Testing
Shelly Harper - Special Services
Tina Powell, Ed.D. – Math/Science
Terri Russo, D.Litt. – Curriculum & Instruction



Orange Township Public Schools
Oakwood Avenue
Community School



Ms. Denise White, Principal

Gerald Fitzhugh, II, Ed.D.
Superintendent of Schools

August 1, 2019

Dear Parents, Guardians, and Caregivers,

We are excited for the start of the 2019-2020 school year at Oakwood Avenue Community School! We are partners, jointly dedicated to helping your child grow socially, emotionally, and intellectually. Please be reminded that students report for the first day of school on Monday, September 9, 2019. This school year will be filled with continued opportunities to stretch your child's practice. It is going to be a great school year for not only the school level staff but for each of you as well. Also, mark your calendars for **Back to School Night on Friday, September 13, 2019 from 6pm – 8pm**. This is an opportunity to meet all of your children's teachers and learn about the exciting things students will be learning this year. Please see the information below regarding school procedures.

MORNING ROUTINE FOR STUDENTS

- Students in grades 1-7 are dropped off and proceed through the playground entrance to the multi-purpose room where they will meet their respective teachers at 8:15 a.m.
- Kindergarten students will enter through the door to the left of the main entrance. Parents may escort them to class during the first week of school only.
- Pre-K students will enter and dismiss through the door to the left of the main entrance.
- Students arriving via school bus will enter and dismiss through the main entrance
- Breakfast in the classroom will take form this school year.
- Students must arrive to school by 8:15 a.m. Attendance is vital to instructional supports for our students. We need our students on time and present each day.

DISMISSAL

- All students are dismissed at 3:20 p.m.
- Please arrive promptly at that time to pick up your child.
- In the event that you are unable to pick up your child on a certain day, please provide prompt, written notification to the main office. Please include the name of the person who will serve in your capacity.

Unfortunately, and as much as we would like to, and most importantly for safety reasons we are unable to allow parents of students in grades K-7 to enter the building and wait with their child or children until they are escorted to class. We will have numerous teachers and support staff members on hand to safely monitor and direct all students.

STUDENT ATTIRE

Students must be in uniform daily. Students should dress appropriately for a school setting. Sneakers must always be worn for physical education classes. It is the expectation of the following in terms of dress:

- Grades K-4 (Navy blue pant/skirt and white or light blue button down or polo shirt)
- Grades 5-7 (Khaki pants/skirt and white button down or polo shirt)

The following items of clothing are considered to be inappropriate and are not to be worn:

- Blouses or sweaters that show a bare midriff, halter tops, bandanas, tank tops, tops with thin straps, short shorts, short mini-skirts, clinging or form fitting spandex leggings (*without the appropriate length skorts, shorts, skirt, or dress*), pants/jeans worn below the waist, and pants/jeans with rips 4" above the knee (including any rip that shows through to skin, undergarments, or fabric.). All flannel-type pants and sleepwear are not permitted.
- Appropriate and safe footwear must be worn at all times. Specifically, no flip-flops or "sliders" are not to be worn due to the safety factor when using stairs.

STUDENT ABSENCES

Parents are responsible for reporting daily absences to Ms. Jackson, School Secretary, at 973-677-4095. The district policy indicates that a student must be in attendance for 163 or more school days in order to be considered to have successfully completed the instructional program requirements of the grade/course to which he/she is assigned.

FORMS

Students will receive the emergency contact form on the first day of school. Please review and complete the emergency form and other corresponding forms by September 11, 2019. It is important that these forms are returned so we are able to have active communication with you throughout SY 19-20.

SCHOOL MISSION STATEMENT

Oakwood Avenue Community School stakeholders are committed to developing and preparing students to become college and career ready in the 21st Century through a rigorous academic program designed with thematic units of study and curriculum mapping.

I consider it an honor to work with the Oakwood Avenue Community School Family and look forward to seeing you at Back to School Night on Friday, September 13, 2019 from 6-8pm.

Looking forward to a happy, healthy, and productive school year!

Educationally yours,

Denise White
Principal

The Orange Board of Education Vision and Mission Statement

Vision

"The Orange Public School District commits to provide a safe and caring environment where each student is expected to grow and succeed. We pledge to prepare all students with equitable opportunities for college and career readiness, leading to lifelong learning and responsible citizenship in a competitive global community."

Mission

- The Orange Public School District in collaboration with all stakeholders is responsible for promoting the academic, social, emotional and personal success of all students.
- With a commitment to academic excellence, the district provides teachers, families, and administrators the tools needed for all students to reach their full potential.
- The district serves all students in our schools, acknowledging their unique backgrounds, cultural perspectives and learning styles.
- The district recognizes that curiosity, discipline, integrity, responsibility and respect are necessary for success.
- The Orange Public School District cultivates a community of 21st century learners where students take ownership of the learning process, achieve high standards of excellence, and focus on academics.

Oakwood's Collaborative Mission Statement

With a results-driven focus on improving student achievement, Oakwood Avenue Community School will ensure that students, parents, teachers and the community receives rigorous, robust and rewarding 21st Century learning experiences by way of:

- Professional collaboration
- An ongoing commitment to explore and implement new instructional best practices
- Mutual trust and respect
- Sharing and acknowledging successes
- Family and community engagement

From Good to Great!

Oakwood Avenue Community School Song



Oakwood is the best school in town

And we go there everyday

Oakwood helps us do what is right

In the things, we learn and say

We've got the best school spirit

In this whole town

The teachers are the greatest too

Oakwood is the best school in town

And to Oakwood we'll be true.

My Peace Pledge



I am a member of the Oakwood Avenue Community School.

Our Mascot is the Soaring Eagle.

Like the Soaring Eagle I pledge to:

Strive for Outstanding Achievement, Respect and Success

I pledge to talk respectfully to others;

To treat people with care, integrity and good citizenship;

I pledge to treat others with the same respect with which I wish to be treated;

I pledge to build peace ~ at home, at school and in my community.

Student Arrival & Dismissal



Both the health and safety of your children may be affected by the time which they are arriving at school. This arrival time has been a concern to us. As a result, we would like you to know and to help enforce the following rules:

Breakfast

Breakfast will be served in the teacher's homeroom classroom from 8:15 am – 8:25 am.

Tardiness

Promptness is extremely important. To avoid being late students are advised to arrive to school by 8:15am. Students entering the classroom after 8:30 a.m. will be marked accordingly in Genesis which will reflect on their report card. All tardies should be followed by a written excuse. If a child is late three times in one month they will be issued a detention.

Dismissal

All students will be dismissed promptly at 3:20pm.

Early dismissal

When it is necessary for students to be dismissed early from school, a note should be sent to the teacher indicating the time for the dismissal. It is necessary then for the parent/guardian or designated person to come into the office and sign the student out.

Please refrain from scheduling doctor's appointments during the school day.

ONLY PERSON(S) LISTED ON THE EMERGENCY CARD WILL BE ABLE TO PICK UP STUDENTS AND EVERYONE MUST SHOW IDENTIFICATION! No child will be allowed to go home early without being accompanied by an adult (18 or older).

School Closing/ Delayed Opening

In the event of a school closing, or delayed opening the district will send out a **telephone blast**. It is imperative that you **maintain current telephone numbers** with the main office in case of an emergency.

Information will also be available through the following radio or TV stations between 6:30 AM - 9:00 AM for details:

WOR AM 710	WINS AM 1010	WFME FM 97.4
WRKS (KISS) FM 98.7	WJDM AM 1530	WADO (SPANISH) 1280
	FOX - CHANNEL 5 TV	

It is the responsibility of the parents and student to tune in for announcements of delayed opening or school closings.

DO NOT CALL THE SCHOOL, CENTRAL OFFICE, BOARD MEMBER OR THE RADIO/TELEVISION STATIONS.

The following procedures shall be followed whenever a delayed opening is announced:

- School will open at **10:00 AM** for students
 - The Breakfast Program will be **CANCELED**
 - School will close at the regularly scheduled time
- Announcements begin at 6: 00 A. M.

Note: Make-up days – Should emergency closing of the schools for more than 3 days occur, necessary days will be made up at the discretion of the Superintendent.

Attendance Pre-School to Grade -7



Excused Absences

Each student is required to attend school regularly, and in each case of an absence the student **must** present to the teacher (elementary) or to school administration (secondary) on his/her return, a written excuse from the parent or guardian.

Students, grades Pk-7, receive an excused absence when they are absent from school for the following reasons:

- Illness of the student (a student who is absent from school for more than 3 consecutive days will be required to present a parent or doctor's certificate upon returning to school).
- Death in the immediate family. Ordinarily, parent/guardian and grandparents are included in the immediate family. (Length of time to be determined in each individual case by the principal).

- Religious holidays as approved by the law (if written excuse is provided).
- Such other absences which have had prior approval from the principal's office. Students who plan to be absent for reasons other than the reasons above should seek prior approval by presenting a note from home to the office of the principal.

Unexcused Absences

Unexcused absences are those which do not come under any of the definitions of the excused absences.

Chronic absenteeism is recorded to the state and documented on the students' permanent state record!

Make-up work

Make-up work is to be completed in a reasonable period of time after the student returns to school. In no event, should this period extend longer than 4 school days to make up work for each school day absent. Make-up work is to be assigned and evaluated per the judgment of the student's teacher(s).

Student Required Dress Code



In June of 1996 the Orange Board of Education approved and implemented a **mandatory** K-12 District Uniform Dress Code Policy CODE # 5132 for ALL children who attend the Orange Public School System. **It is expected that your child wear his/her uniform consistently every day.** Parents of those children who are not in uniform will be contacted and reminded of the dress code policy. Sanctions will be imposed for those who continue to ignore the uniform policy. If there are extenuating circumstances that prevent you from adhering to this regulation, please contact the building principal. **Fridays are NOT a dress down day, therefore, students are required to wear their uniform.**

PK-4 Elementary Schools

- White or light blue button/polo/golf shirts with collar
- Uniform Pants/Slacks, Dress or Skirt or Shorts (Navy)
- Sneakers/Shoes, etc.- laced and tied (no flip flops)
- Physical Education: **on gym days only**, all students must wear gray or navy blue sweatpants or shorts and either a gray, navy, light blue, or white T-Shirt

5-7 Elementary Schools

- White or light blue button/polo/golf shirts with collar
- Slacks, Dress or Skirt or Uniform Shorts (Navy or Khaki)

- Sneakers/Shoes, etc.- laced and tied (no flip flops)
- Physical Education: on gym days only, all students must wear gray or navy blue sweatpants or shorts and either a gray, navy, light blue, or white T-Shirt
- **Physical Education: Grades K-7 Gray or Navy Sweat Suit or shorts and T-shirt.**

Students May Not Wear

- Tee shirts and shirts with writing, designs or pictures
- Jeans, denim
- Clothing that exposes the torso or midsection, bottom.
- Clothing that exposes underwear or undergarments.
- Do-rags, caps, bandanas or other headgear (other than for specific religious reasons)
- Flip flops, Chinese slippers or house slippers.

Dress Down Days

- School administrator will provide information if any specific type of clothing should be worn
- Only dress down on days that are approved by the principal or District
- Fridays are **NOT** a dress down day, therefore, all students are required to be in uniform

Inclement/Cold Weather

Navy sweater/sweater vest may be worn over the uniform shirt. **NO HOODED SWEAT SHIRTS ARE PERMITTED.**

Contacting Teachers

All certified teachers should be contacted by email, Classroom Dojo, sending a note with your child, or calling the school office. **Keep in mind that instructional time cannot be disrupted for any reason.** You may request that the teacher call you at his/her earliest convenience, or schedule a conference after 3:20 p.m. or during his/her planning period. *All conferences are to be orderly and respectful.* All parents and visitors must report to the office for a hall pass. This pass must be visible while on school grounds.

Homework



The primary purpose of homework is to foster responsibility for the learning process, time budgeting and prioritizing. It is an extension of the learning that occurs in the classroom each day and reinforces what is taught. The objective of assigning homework is to:

- Provide for essential practice in skills
- Enrich and extend classroom experiences and build positive work and study habits
- Provide experiences in finding resources and gathering data
- Encourage the development of self-discipline and integrity

The amount of time your child should spend on completing homework assignments may vary from grade to grade. For children in grades K-7 the following is a guide to the amount of time your child should spend on daily homework assignments:

GRADE	MINIMUM NUMBER OF MINUTES
KINDERGARTEN	20 MINUTES 5 days a week
1 ST GRADE	30 MINUTES 5 days a week
2 ND GRADE	40 MINUTES 5 days a week
3 & 4 TH GRADE	60 MINUTES 5 days a week
5-7 TH GRADES	90 MINUTES 5 days a week

It is required that all children read at least **20 minutes a day (in addition to homework)**. Parents can help by reading to their children or reading with their children (something that is informative or just for pleasure). The time-spent reading to your child/children will be invaluable. **WE ASK THAT ALL PARENTS PLEASE SIGN YOUR CHILD'S HOMEWORK ASSIGNMENTS EACH NIGHT.** Remember, when the school and parents work together and collaborate, our children are the beneficiaries.

Academic Requirements



Grading System

Children are expected to successfully demonstrate mastery of skills/knowledge of at least one year's academic program in one year's time.

The instructional program provides a uniform curriculum that has a specific set of skills and content for each grade level and subjects. All children must learn within specific curriculum timelines, regardless of the school or teacher to who the child is assigned.

The following is the grading system adopted for use by the Orange Board of Education.

Explanation of Academic Grades (Grades 1-8)

Letter Grade	Standards	Score (%)
A	Exceeds the standard	100 - 90
B	Meets the standard	89 - 80
C	Marginally meets the standard	79 - 70
D	Below the standard	69 - 65
F	Unsatisfactory Performance	64 - 50

**District guidelines indicate 72% and below
mandates a parent teacher conference.**

Refer to the Grading Promotion and Retention Guidelines!
(Copies available on the District Website)
<http://www.orange.k12.nj.us/> and in the school library)

PLEASE NOTE: All parents/guardians are to receive Progress Reports of their child's overall academic performance on the dates noted.

- ❖ Reminder: Conferences must be held for 72% and below! An Action Plan must be initiated.
- ❖ Parent/Teacher conference dates are:
 - November 19, 2019 from 5:30pm-7:30pm
 - February 3 from 5:30pm-7:30pm and February 4 from 1:15pm – 4pm

OACS Interim & Marking Period Report Card

Reporting Period	Marking Period End Date	Posting Window Opened	Posting Window Closed	Distribution
<i>Interim Report Card 1</i>	<i>Wednesday 10/9/19</i>	<i>Wednesday 10/2/19</i>	<i>Wednesday 10/16/19 4:00pm</i>	<i>Thursday 10/17/19 End of Day</i>
MP1 Report Card	Wednesday 11/13/19	Wednesday 11/6/19	Monday 11/18/19 4:00pm	Conferences (PreK-7) 11/19/19 5:30-7:30 (8-12) 11/21/19 5:30-7:30
<i>Interim Report Card 2</i>	<i>Wednesday 12/18/19</i>	<i>Wednesday 12/11/19</i>	<i>Thursday 12/19/19 4:00pm</i>	<i>Friday 12/20/19 End of Day</i>
MP2 Report Card	Thursday 1/30/20	Thursday 1/23/20	Friday 1/31/20 4:00pm	Conferences (Updated as of August 18, 2019) (PreK-7) 2/3/20 5:30-7:30 (PreK-7) 2/4/20 1:15-4:00 (8-12) 2/5/20 12:30-4:00 (8-12) 2/6/20 5:30-7:30
<i>Interim Report Card 3</i>	<i>Monday 3/9/20</i>	<i>Monday 3/2/20</i>	<i>Monday 3/16/20 4:00pm</i>	<i>Tuesday 3/17/20 End of Day</i>
MP3 Report Card	Thursday 4/9/20	Thursday 4/2/20	Monday 4/20/20 4:00pm	Wednesday 4/22/20 End of Day
<i>Interim Report Card 4</i>	<i>Wednesday 5/20/20</i>	<i>Wednesday 5/13/20</i>	<i>Wednesday 5/27/20 4:00pm</i>	<i>Thursday 5/28/20 End of Day</i>
MP4 Report Card	Monday 6/22/20	Monday 6/15/20	Wednesday 6/24/20 3:00pm	Thursday 6/25/20 12:30 PM

Parent Conferences and Report Cards

Parent/Teacher conferences will take place on November 19, 2019 from 5:30-7:30 pm. In addition, conferences will take place on, February 3, 2020 from 5:30-7:30pm and February 4, 2020 from 1:15pm – 4pm. Parents will be notified in writing about their scheduled parent/teacher conference appointment time. A conference may be requested at any time by a teacher or a parent. A parent-teacher conference is required if the child earns 72% or below on their progress report or report card from any class. If you wish to contact your child's teacher, please call the school at (973) 677- 4095 to make the necessary arrangements.

Code of Conduct

The maintenance of discipline is a cooperative task between the **HOME** and the **SCHOOL**.

Students learn best in a safe and orderly environment. One of the most important lessons education should teach is **DISCIPLINE**. While it does not appear as a subject, it underlies the whole educational structure. It is the training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration for other people. Students must conduct themselves in a proper manner at all times. This includes whether on the bus, at school, and at all school functions. All students are expected to abide by school and district policies and regulations at all times as noted in the **Orange Code of Conduct Handbook**. **Failure to do this will bring about disciplinary action.**

Student Responsibilities (RELATED TO DISCIPLINE)

- Respect the rights and privileges of others
- Accept responsibility for his/her actions and consequences of behavior
- Abide by the authority of teachers, staff, and other adults
- Be regular and prompt in meeting all school responsibilities
- Help maintain school property free from damage and vandalism

Parental Responsibilities (RELATED TO DISCIPLINE)

Good discipline begins in the home. Parents are the child's first teachers. Through example and direct teaching, parents instill in children habits of acceptable behavior and positive attitudes.

As a parent, you can help us by doing the following:

- If you have a problem or concern, please contact your child's teacher first
- Support and assist the school in the administration of recommended consequences
- Provide your child with counseling, guidance and direct teaching of good habits and acceptable behavior
- Keep the line of communication between home and school open. Speak to your child daily about what is going on in school. Call the school (973-677-4095).
- Be sure to leave phone numbers with the school where you can be reached in case of an emergency

Staff Responsibilities

- Be equal partners to achieve successful learning.
- Treat each student with respect.
- Assist in fostering a positive and safe school environment.

- Review school and classroom rules and regulations on a daily basis.
- Teach students to solve problems in a nonviolent, positive manner through modeling, role playing and practice.
- Develop and implement procedures and routines to ensure school and classroom environments are conducive to learning

Oakwood Avenue Community School has a zero tolerance for bullying in accordance with the N.J. State law and Orange Board of Education.

Suspension from school may occur if:

- Deliberate acts of a student caused injury to the health, morals or welfare of other students.
- There is a serious violation of school regulations.
- The conduct of the student interferes with the education of other students in the classroom.

Refer to District Student Code of Conduct – Policy #5600

Parents are strongly encouraged to monitor their child’s academic progress and behavior via the District’s Parent Portal and Classroom Dojo.

Law Enforcement Unit

Oakwood Avenue Community School has a law enforcement unit which indicated that there are surveillance cameras throughout the school. Surveillance tapes may be utilized as evidence for incidences that may occur which may cause disruption or disorder to the school. The unit will be responsible for the storage of the tapes and ensuring confidentiality.

Emergency Drills

Emergency drills are a serious and necessary exercise. State law requires that we hold emergency drills which may include fire drills, evacuations, active shooter and/or lockdown exercises. Upon hearing the drill students should not panic but should move swiftly, safely and in a quiet manner. Engaging in these exercises will help us to maintain a safety for all students and staff members in case of an emergency.

Locker Policy

All lockers made available for student use on the school premises are the property of the Orange Board of Education and **may be inspected if necessary and/or prohibited from use**. These lockers are made available for student use in storing school supplies and personal items necessary for use at school. **The school retains the right to inspect the locker and its contents to insure it is being used in accordance with its intended purpose.**

Health Related Services



The school nurse reviews immunization records, delivers medical care and first aid as well as screenings for height, weight, blood pressure, vision, hearing, and scoliosis when appropriate. Health information is shared with essential staff to assist your child in achieving his/her educational goals. Administration of medication in school requires a parent/guardian's note and physician's note with medicine in original containers and accompanied by the doctor's directions. Questions regarding health concerns should be directed to the school nurse.

By law the nurse can only administer first aid. In case of a serious accident, parents will be notified immediately. If it is necessary for the child to go home, parents must make provisions to pick up the student.

The nurse **is not** permitted to transport students.

The following rules and regulations regarding medication in the school were implemented in all of the schools in the District of Orange as of February 1, 1983:

1. The school cannot provide students with aspirin or any other medication.
2. The administration of medication to students shall be done only in exceptional circumstances wherein the child's safety may be jeopardized without it.
3. Students requiring medication at school must have a written statement from the family physician which identifies the type, dosage, and purpose of the medication. Also, written statements from the parents giving permission to give medication prescribed by the family physician. The medication must be brought to school by the parent or guardian in the original container appropriately labeled by the pharmacy.

4. The school nurse and approved by the school physician should be advised of any drug being taken by a child attending school, particularly those that might cause a change in behavior.
5. In the absence of a school nurse, parents may come to school and administer the medication or another school nurse must be called to administer.

Student Illness



1. **The parent/guardian should not send the child to school if the child is not feeling well or has any of these symptoms:**
 - A severe cold, (coughing, a runny nose, swollen glands, nausea, or feverish).
 - Vomiting or diarrhea.
 - Red, tearing eyes and pinkish coloring seen in the white part of the eye (conjunctivitis or pink eye).
 - Poison ivy or other similar contagious skin problem, ex...ringworm and impetigo.
 - Temperatures of 100 degrees or above (a child should be without fever 24 hours before returning to school).
 - Any other contagious diseases. Such as chickenpox, head lice, etc....
2. When your child returns to school, please be provide a physician's note or parent note explaining his/her absence.

School Counselor Services

At Oakwood Avenue Community School, we offer in-house counseling services to assist you and your child. These support services are provided by certified trained professionals who will address those students who manifest emotional and social problems within the school setting. The school counselor will assist your child in improving their peer relationships, developing good decision making skills, and developing strategies to cope with issues of stress they may face. They provide individual as well as group counseling, in addition to referrals for appropriate community agencies and services as needed. In addition, our guidance and counseling staff will identify factors that can make school a more successful, productive and happier experience for all our students and their families.

SEL – Social and Emotional Learning

Every Student Succeeds Act (ESSA) was enacted in 2015. The law includes requirements to enhance the Social Emotional Learning supports in school environments in areas i.e. programs, instructor training and assessments that incorporate SEL.

Implementation of Social Emotional Learning Practices for all students will be measured by the reduction of chronic absenteeism, in/out of school suspensions and HIB incidents through components such as:

1. Alternative Programs
2. Restorative Justice

Oakwood Avenue Community School Health Clinic

Good health starts here, and we are excited to begin this journey with you all. The purpose of the Oakwood Avenue Community School Health Clinic is to provide comprehensive, preventative health care to the students without having to leave the school. This means less missed work and more learning!

We provide:

- o Pediatrics for yearly check-ups, sick visits, vaccinations and more!
- o Vision Screening
- o Dentist
- o Nutritional Counseling
- o Behavioral Health



All students and families are welcome and we look forward to working with you to get your children to optimal health! If you are interested in registering for services, please visit us at the health clinic in the community wing of Oakwood Avenue Community School or contact:

Treatment Coordinator
973-677-4000 ext. 3621

Field Trips



Educational field trips are planned to enhance learning experiences correlated with the subject or content.

Students must have written permission from a parent or guardian *prior* to attending the field trip.

All field trips are chaperoned by school personnel and occasionally with the assistance of a parent or parents. A standard walking trip permission request will be sent home for parents to sign and return to the students' teacher giving the child permission to accompany his/her class in walking/district trips.

Students who are suspended at any time during the school year may be required to have a parent accompany them on a field trip.

Book Fines

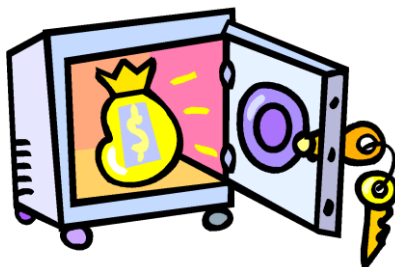
Textbooks

All textbooks are collected at the end of each school year. Students who have lost or damaged books during the school year will be charged fines for the book (s). Lost books will be assessed at the original price of the book(s).

Library books overdue fine

All library books are to be returned to the library on a timely manner. Students who have misplaced or lost books must bring an envelope with the amount owed in cash. Any outstanding debts to the school will cause a student's report card to be withheld until all debts are paid.

Money and Valuables



Students are not to bring money to school unless it is absolutely necessary. The school cannot assume responsibility for a student's money or valuables left in his or her locker, desk or coatroom.

In accordance with Board policy students are **not allowed** to bring electronic devices to school. This includes cell phones, iPods/MP3 Players, games, or any other electronic devices (unless authorized for a specific school program designed and approved by the principal).

If students bring any of these devices to school they must be turned off and stored in their locker or main office for the entire day. If student is found in violation items will be confiscated and will not be returned until a parent comes to pick them up.



PTO News

“NOTHING IS MORE IMPORTANT TO SUCCESS IN SCHOOLS THAN THE QUALITY OF RELATIONSHIPS BETWEEN AND AMONG STUDENTS, STAFF, AND PARENTS”

Dr. James P. Comer

Please join and support the OACS PTO (Parent Teacher Organization). This is your organization. Your input, commitment and hard work are needed to support activities and programs in OACS. The PTO makes it possible for OACS to provide additional field trips, special events and rewards/incentives for our children during the school year. Your ideas and help are needed.

Parking

PLEASE DO NOT PARK IN FRONT OF THE SCHOOL DURING SCHOOL HOURS AND ESPECIALLY DURING DISMISSAL TIME.

When you illegally park in front of the school exits, you block the view of other cars driving past making it difficult to see the children crossing the street. The Orange Police Department will issue citations to those individuals who ignore posted NO PARKING SIGNS. Barriers are positioned along the front yellow curb of the school to ensure that children are safe crossing the street and to allow those children who receive transportation easy access onto the school buses. Your cooperation is greatly appreciated.

OACS Leader Expectations

BE RESPECTFUL	BE RESPONSIBLE	BE PRODUCTIVE
<ul style="list-style-type: none"> ● Be Nice ● Help Others ● Listen to and Follow Directions ● Take Care of School Property 	<ul style="list-style-type: none"> ● Be on Time ● Wear Your Uniform Daily ● Come prepared to Class ● Complete Your Homework 	<ul style="list-style-type: none"> ● Participate in Class ● Try Your Best ● Stay on Task ● Finish Your Work

ORANGE TOWNSHIP PUBLIC SCHOOLS

ADMINISTRATION BUILDING
451 Lincoln Avenue
Orange, New Jersey 07050
Tel: (973) 677-4000 Fax: (973) 677-2518



Annual Integrated Pest Management Notice for School Year 2019-2020

September 3, 2019

Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. The Orange Township Board of Education Public Schools District has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for The Orange Township Board of Education Public Schools District is:

Name of IPM Coordinator: Edwin Vasquez School Business Administrator

Business Phone number: (973) 677-4000

Business Address: 451 Lincoln Ave. Orange, N.J. 07050

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan The Orange Township Board of Education Public Schools District may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

The following items must be included with this annual notice:

- 1) A copy of the school or school district's IPM policy.
- 2) A list of pesticides that are in use or that have been used in the past 12 months on school property.

Insect Monitors, Glue Boards, FMC Monitors for bedbugs, Nightwatch Monitors for bedbugs, Fly Lights,

This form is in the student handbook for the student, parents, guardian, and the staff members of the Orange Township Board of Education Public School District.

**Oakwood Avenue Community School
Parent & Student Handbook**

Handbook Signature Page

Dear Parent/Guardian:

Please review the information presented in our school's Parent and Student Handbook. In addition, please sign, date, and return this page to your child's homeroom teacher by **Thursday, September 26, 2019.**

By signing this contract, you are agreeing to follow district and school policies and procedures and work collaboratively to ensure your academic success.

Your signature will confirm receipt of this very important document.

Sincerely,

Denise White

Denise White
Principal

Parent Name (please print)

Parent Signature

Student Name (please print)

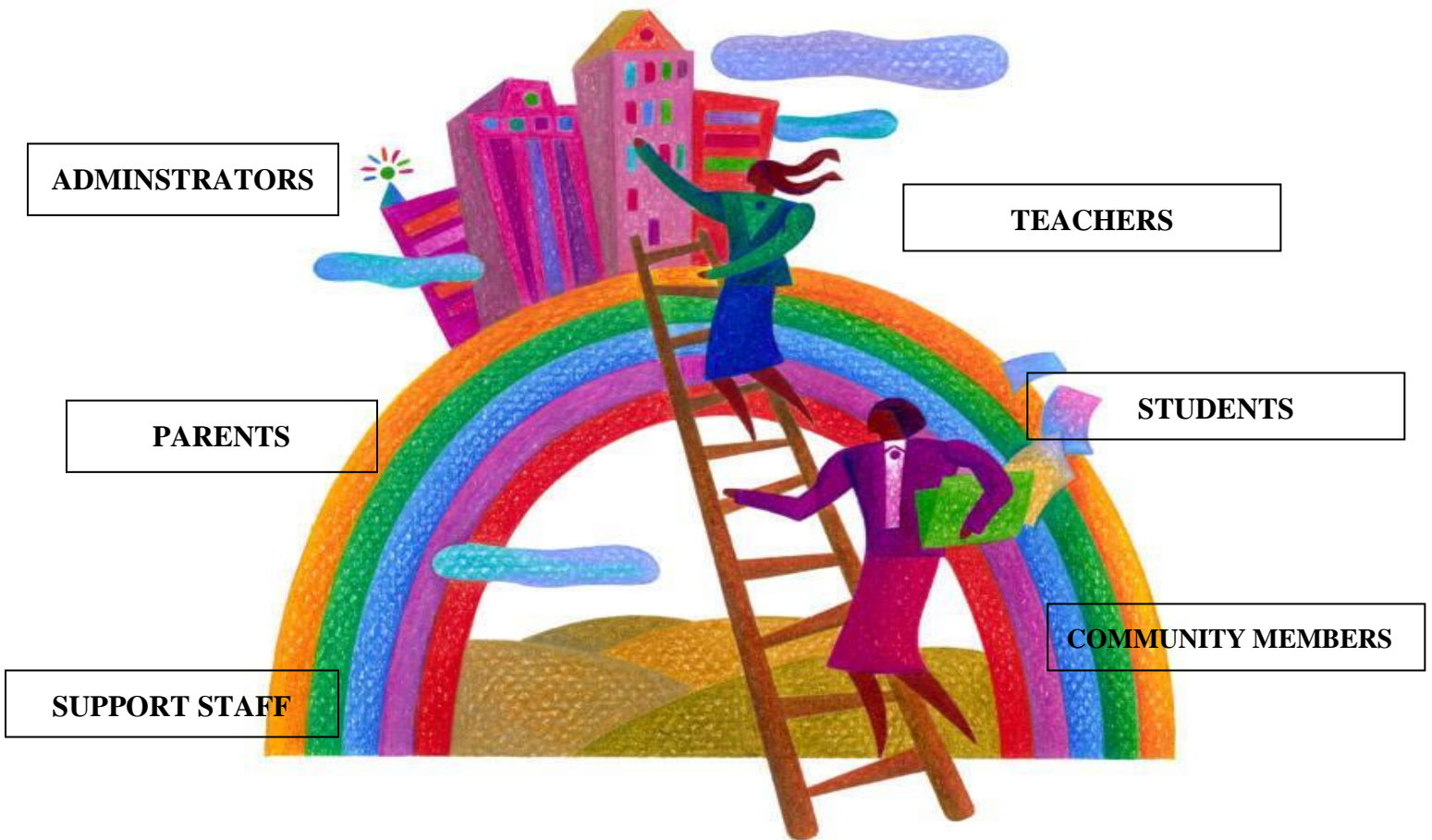
Student Signature

Grade

Date _____

Homeroom Teacher's Name _____

Oakwood Avenue Community School



“WORKING TOGETHER”